



**SWAMI VIVEKANANDA INSTITUTE
OF MODERN SCIENCE**

Sonarpur Station Road, Karbala
P.O. & P.S. - Narendrapur
Kolkata - 700 103
An ISO 9001:2008 Certified Institute

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To
The Director
National Assessment and Accreditation Council (NAAC)
P.O. Box No. 1075, Nagarbhavi
Bangalore - 560072, Karnataka.

Date: 30.10.2024

[Sub.: Request for Acceptance of Admission Approval Documents and Year-wise List of Students]

Dear Sir / Madam,


I am writing to request the acceptance of an authenticated year-wise approved admission list of students from Swami Vivekananda Institute of Modern Science (SVIMS), Kolkata, as part of our NAAC accreditation process. This list is necessary to comply with the DVV (Data Verification and Validation) requirements, as it includes the official record of students admitted to our institution over the past five years.

We have been in communication with Maulana Abul Kalam Azad University of Technology (MAKAUT) to secure the admission approval documents as specified by NAAC for verification purposes. Once the authenticated documents from MAKAUT are received, we will promptly communicate to NAAC to complete our documentation.

In the interim, we respectfully request to accept the current year-wise admission list of students for the past five years, which has been duly certified by me as the Principal of SVIMS. This submission aims to assist in maintaining the progress of our accreditation process until we receive the formal documents from MAKAUT.

Thank you for your attention to this request. We look forward to a favorable response and appreciate NAAC's continued support of our accreditation efforts.

Respectfully,


Principal
Swami Vivekananda Institute of
Modern Science
Sonarpur Stn. Road, Karbala
P.S. Narendrapur, Kol-103



Principal
Swami Vivekananda Institute of Modern Science
Kolkata, West Bengal