



SWAMI VIVEKANANDA INSTITUTE OF MODERN SCIENCE

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An ISO 9001:2008 Certified Institute

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Ref: SVIMS/264/SGRC/L-1/2018-19

Date: 14.11.2018

Minutes of the Meeting (Student Grievance Redressal Cell)

Venue: Principal Room

Members Present

1. **Dr. Amitava Gupta** - Principal, Chairperson
2. **Mrs. Gargi Gupta** – Vice Principal, Convener
3. **Mr. Suvo Chakraborty** - HOD, BCA
4. **Mr. Krishanu Chakraborty** - HOD, BHHM
5. **Mrs. Mousumi Paul** - Assistant Professor, BTM
6. **Mrs Shalini Mitra**- HOD, BBA

Agenda: 1. Action taken on the minutes of the meeting.
2. Discuss on any grievance submitted by students.
3. Miscellaneous

Resolved unanimously that:

1. No grievance was received in earlier.
2. As no grievance is received from anybody, no action is taken.

As there was no others matters for discussion in the meeting, so it was ended with thanks of votes to the chair.

Signature of the Convener



Signature of Chairperson
Principal
Swami Vivekananda Institute of
Modern Science
Sonarpur Stn. Road, Karbala
P.S. Narendrapur, Kol-103