

How to Login: Admin Login

Step 1: Launching the Browser

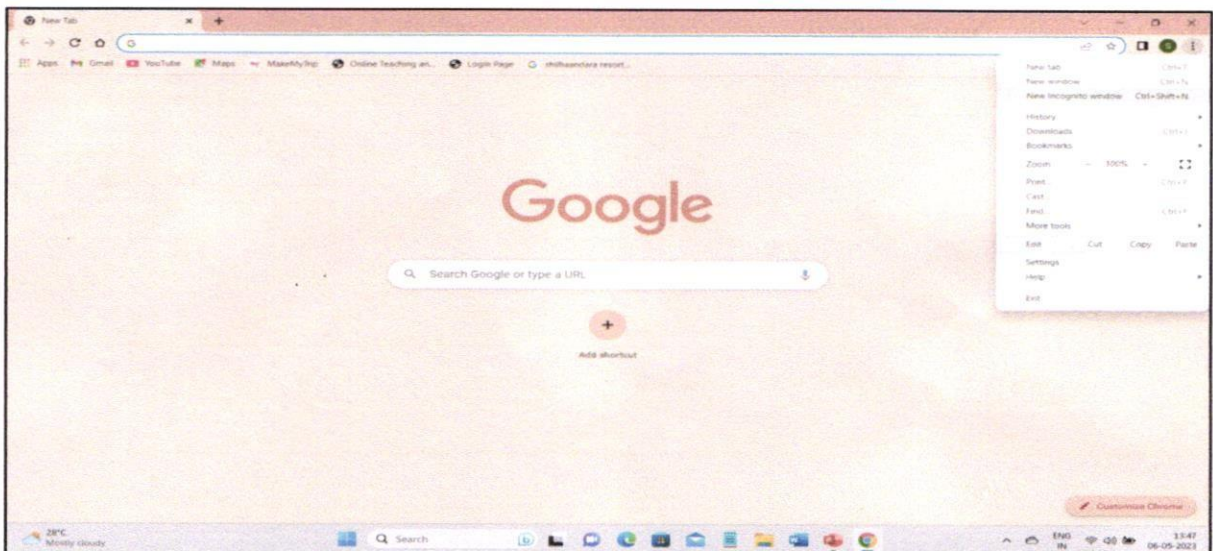
- Open any web browser on your computer or laptop. For example, Google Chrome, Mozilla Firefox, etc.

Step 2: Opening a New Incognito Window

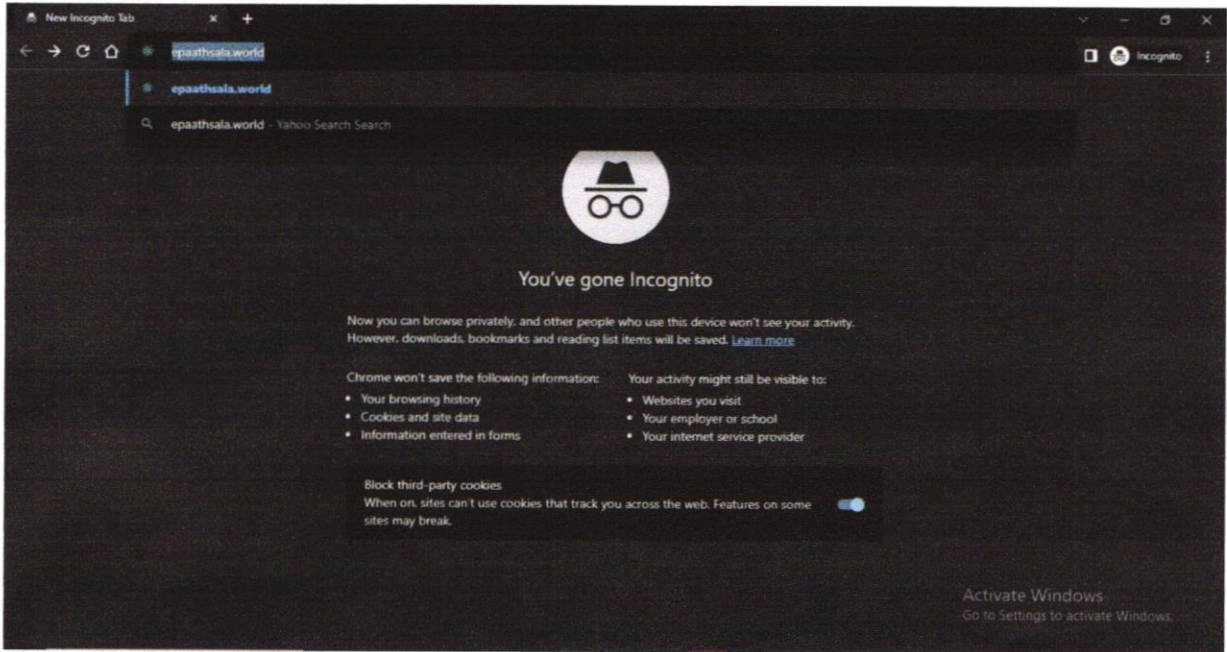
- Locate the right corner of the browser window
- Click on the three vertical dots (:) or horizontal lines (≡) icon at the corner.
- This will open a drop-down menu.

In Google Chrome:

1. Click on the three vertical dots (:) at the top-right corner.
2. From the drop-down menu, select “New Incognito Window.” Alternatively, you can use the keyboard shortcut Ctrl+Shift+N.



Step 3: Accessing the Epaathsala login page



→ Upon typing the following URL, press the ENTER key on your keyboard OR click the GO button to navigate to the Epaathsaala login page.



Start something new...

Enter username

Enter password

Login

Alumni

New Alumni

Admission

Activate Windows
Go to Settings to activate Windows.

Step 4: Logging in to Epaathsala

- On the Epathsala login page, you will see a space to enter your credentials.
- Enter your Username in the designated field. For example

Username: admin@svist.org

Start something new...

Enter username
admin@kahantech.in

Enter password

Login Alumni New Alumni

Admission

Activate Windows
Go to Settings to activate Windows.

- On clicking on the Login button, the following page will appear and you have to select Web browser option



a portfolio company of
**TIMES
INTERNET**



My Workload

My timetable (All classes)

My timetable (7 days)

All parents data

Good evening system SVIST, Kolkata

Data ▾

Tools ▾

Log out

Select LMS Year

Academic Year

2023-24

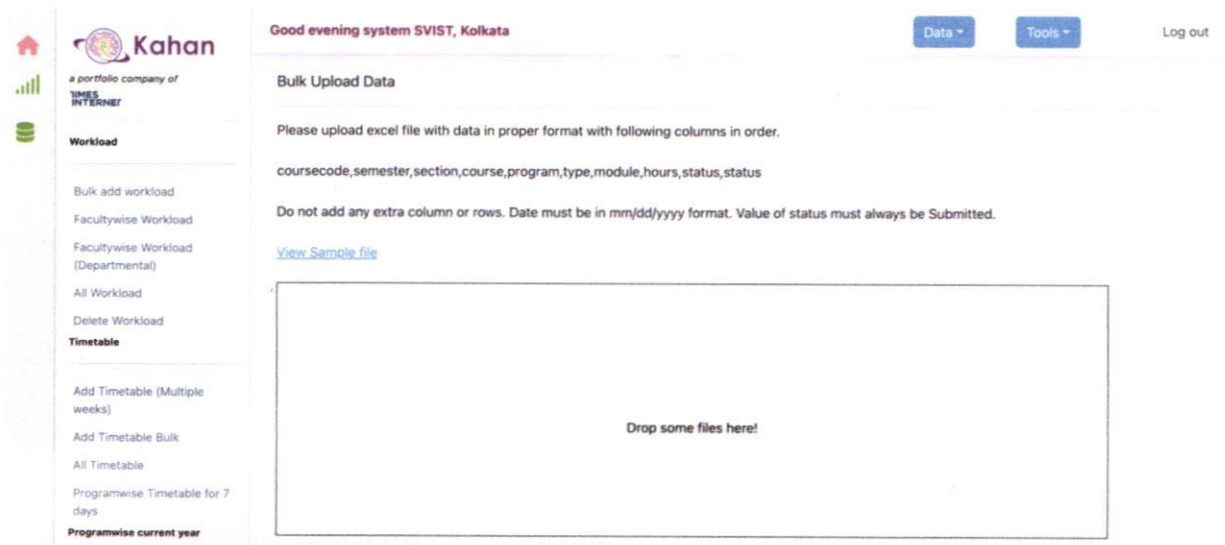
Set LMS Year

Next steps

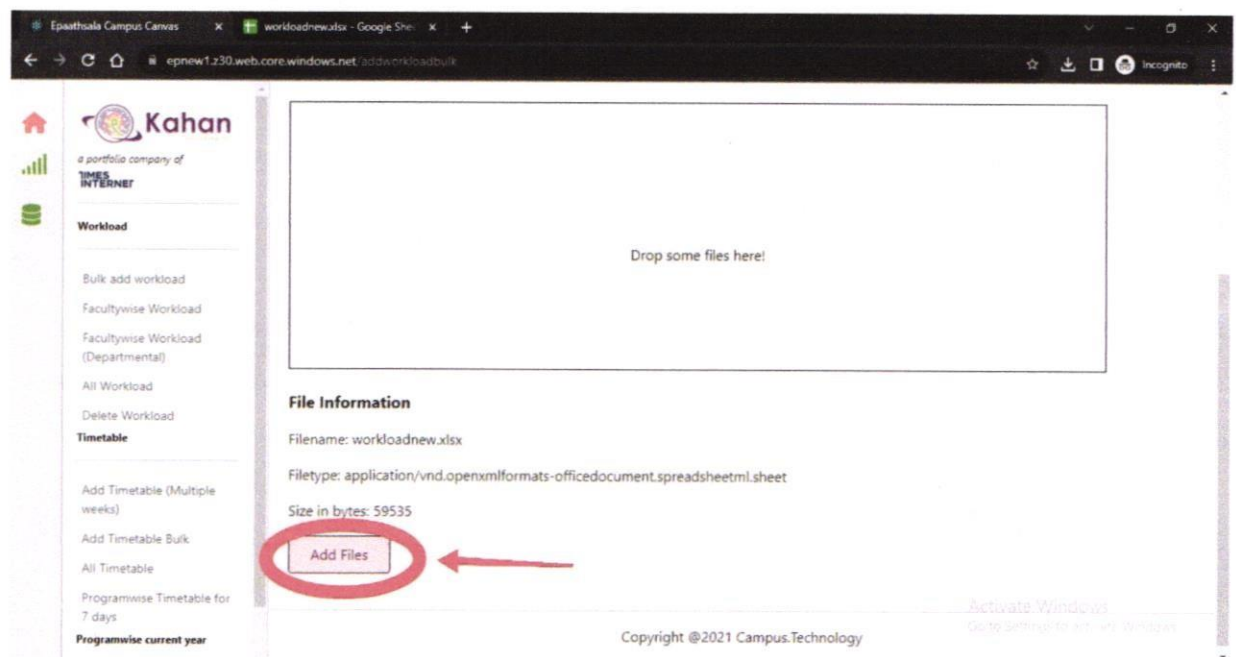
LMS Dashboard

Admin Dashboard





- After downloading the sample file and filling, you have to drop the same excel file in the space given.
- Then you have to click on the "Add files".



- After adding files, you will get a pop up message of "success". Click on Ok
- Success message pic

Adding time table

- Admin can add the time table for the entire semester using the “add time table multiple weeks” option

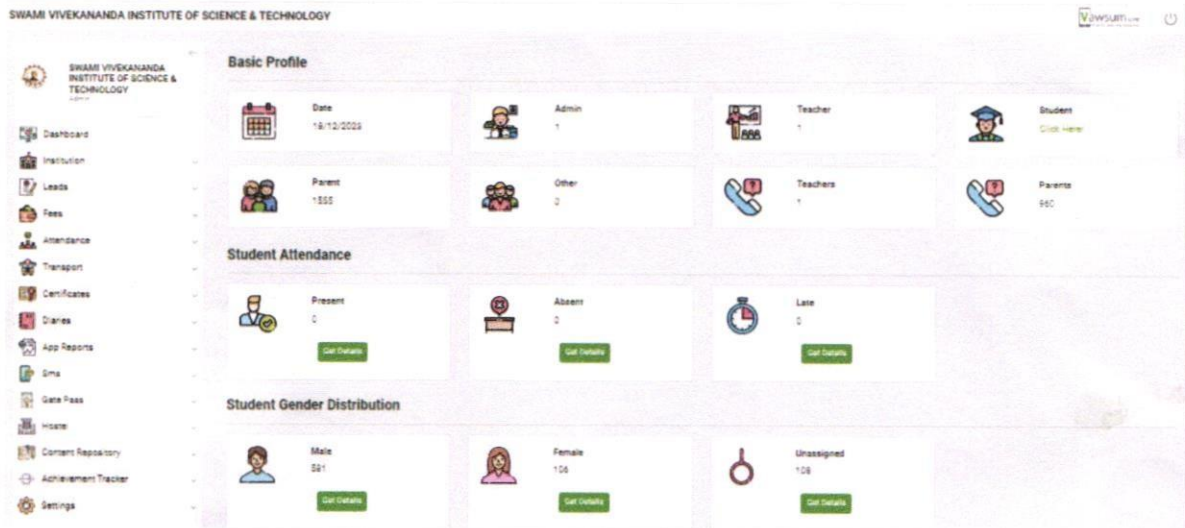
The screenshot shows the Kahan system interface. The header includes the Kahan logo, the text "Good evening system SVIST, Kolkata", and navigation buttons for "Data" and "Tools", along with a "Log out" link. The left sidebar contains a menu with categories: "Workload" (Bulk add workload, Facultywise Workload, Facultywise Workload (Departmental), All Workload, Delete Workload) and "Timetable" (Add Timetable (Multiple weeks), Add Timetable Bulk, All Timetable, Programwise Timetable for 7 days, Programwise current year). The main content area is titled "Add data" and contains several input fields: "year" (with "2022-23" entered), "Enter no. of weeks", "Enter program", "Enter programcode", and "Enter course".

- Admin can add the time table for the entire semester using the “bulk upload excel” option

The screenshot shows the Kahan system interface for bulk upload. The header is identical to the previous screenshot. The left sidebar is also identical. The main content area is titled "Bulk Upload Data" and contains the following text: "Please upload excel file with data in proper format with following columns in order." followed by the column list: "year,program,programcode,course,coursecode,semester,section,classdate,classtime,link,topic,module,enrollreq,status,link,status". Below this, it states: "Do not add any extra column or rows. Date must be in mm/dd/yyyy format. Value of status must always be Submitted." and provides a link: "[View Sample file](#)". At the bottom, there is a large rectangular area with the text "Drop some files here!" indicating a file upload zone.

E-governance : Administration and Finance

1. Dashboard – It contains basic profile of students, parents and teachers. It also includes information of student attendance and gender distribution.



2. Institution : It includes information about students i.e, Name, department, semester, Roll no. and parents information etc.

The institution page provides a detailed view of student records. It includes a navigation menu, a breadcrumb trail (ADMIN > USERS > STUDENT DETAILS), and a table of student information. The table is filtered for the Academic Year 2021-2022 and displays 10 rows of data.

Student Name	Class	Roll No	Sections	Parent Name	Details	Access	Actions
ASHUTOSH PRAMANIK	BTECH CIVIL MQ		1ST SEM	SWAPAN PRAMANIK	See Details	Active	[Icons]
MD TOUSIF	BTECH CIVIL MQ	2454790-00007	1ST SEM	MD Asghar	See Details	Active	[Icons]
RAKIB MONDAL	BTECH CIVIL MQ	2454790-01793	1ST SEM	RAKIB MONDAL's Parent	See Details	Active	[Icons]
TANMAY GIRI	BTECH CIVIL MQ	2454790-00017	1ST SEM	Sujit Giri	See Details	Active	[Icons]
ASHUTOSH PRAMANIK	BTECH CIVIL MQ	2454790-00139	1ST SEM	Jaydeb Pramanik	See Details	Active	[Icons]
MRINMOY PATRA	BTECH CIVIL MQ	2454790-00411	1ST SEM	BRAJESWAR PATRA	See Details	Active	[Icons]
SUBHADEEP SENAPATI	BTECH CIVIL MQ	2454790-01402	1ST SEM	LAKSHMAN CHANDRA SEMAPATI	See Details	Active	[Icons]
SANTOSH KUMAR	BTECH CIVIL MQ	2454790-01408	1ST SEM	UMESH SINGH	See Details	Active	[Icons]
SHEIKH BANI AMIN HAQUE	BTECH CIVIL MQ	2454790-01759	1ST SEM	AYNUL HAQUE	See Details	Active	[Icons]
MD KAIS ALAM	BTECH CIVIL MQ	212410101310001	5th SEM	MD KAIS ALAM's Parent	See Details	Active	[Icons]

